

**Regular Meeting
Pines School
July 11, 2017**

The President, Suzette Cooley-Sanborn, called the meeting to order at 4:00 p.m. Other board members present were Terri Antonetti, Julie Maynard, Jeff Liedel and Cindy Riker. The teacher, Wendy Spray, was in attendance. Public present were Char McLaren, George Spray and Brigitte Neumann (Ben).

Julie Maynard made a motion to approve the agenda. The motion was seconded by Terri Antonetti. All in favor. Motion carried.

Julie Maynard made a motion to approve the minutes from the regular meeting of June 13, 2017 and the Special Meeting of June 27, 2017. The motion was seconded by Jeff Liedel. All in favor. Motion carried.

Teacher Report:

- We have received a student transfer request.
- Wendy is working on the 2017-2018 book and supply order. Cindy Riker made a motion to approve this order, most of which will be covered by REAP. Jeff Liedel seconded the motion. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried.
- Wendy has added more to the yard sale stuff.
- Wendy talked about her concern about the gas lights and how they are a potential hazard. Further discussion by the board of their historical value. Jeff Liedel made a motion to remove the 2 gas lights and donate them to the BBI Historical Society. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried.
- Wendy would like to order a rollup door for the shed. Julie Maynard made the motion to order the rollup door not to exceed \$1,000. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried.
- According to Wendy the exterior doors are sticking and we may want to replace. No further discussion.
- Bill Akright and another person were at the school looking at our heaters. Wendy suggested we install propane heat, if we were to consider installing heat.
- Wendy's last class at Liberty University is EDU 798-Advance Research and Writing. She should finish August 28th. She would then receive her Education Specialist Degree with focus in leadership.
- The Verizon parts are still not here. We need to pursue with Jason Kronemeyer and escalate to Dan, if necessary.
- Wendy has a list of duties performed by her that do not fall under the responsibility of a teacher. We will review it with Dan Reattoir when he visits next month.

Communication:

- None

Visitors:

- Ben mentioned we may have a visit once or twice from Hiawatha Behavioral Services to study the surroundings. George Spray was here to mention that he would like to maintain the custodial job. However, he would only be here through November 30, 2017. We will make his contract through that date.

Committee Reports:

- None

July 11, 2017 Minutes Continued

Old Business:

- Teacher's Evaluation/Development Plan: Suzette Cooley-Sanborn has been in contact with Lindsay Brindley. She and Dan plan on visiting with us next month.
- SIP: See above.
- School Policy & By-laws: No update. Will continue working it.
- Laptops: Were ordered in June. We should receive them in August.
- 3D Printer: Loren Gibbons has donated a 3D Printer. There will be training for the teacher, students and parents on October 12, 2017.
- Yard Sale: Planned for July 15th from 10:30 a.m. to 1:00 p.m. Question was raised on what the dollars would be used for. It will go into bank to offset upcoming expenses.
- Lending Library: Jim Hutchinson will give Suzette an estimate on building and maintenance for a book stand.
- Other: Reviewed Dan Reattoir's email from June 13, 2017.

New Business:

- Teacher's Contract: Type contract with blanks (_____) to insert with agreed to dollar changes and contract term. Set up tickler for March 2018 to do another contract.
- Sub-Contractor Agreement: Redo with an end date of November 30, 2017, per discussion with George Spray.
- Third Grade Reading Law: Provided information to the board and Wendy on the requirements for reading. Requested everyone read through the material and we will discuss next month.
- Student(s); Our new student is Dawson Pauch.
- Letter: Wendy will prepare the letter to the parents for the new school year.
- School Bid: We received one bid for the outside work to the school. A motion was made by Terri Antonetti to approve the bid from A.J's Painting Service in the amount of \$2,675. The motion was seconded by Julie Maynard. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried. Cindy Riker made a motion to approve the down payment request of 40% or \$1,070, per the contract. The motion was seconded by Terri Antonetti. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried.
- Other: Ben would like to know if we had a form to administer medicine to a student. We will get a copy of the recommended form from the ISD.

Financial Report:

- The financial statements were reviewed. Terri Antonetti made a motion to approve the bills and to transfer \$5,000 from savings to checking. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes. Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays. None. Motion carried.

There being no further business the meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Cindy Riker, Secretary
Bois Blanc Pines School Board